The DAC Digest
May 10, 2017

📝 NOTES FROM THE DIRECTORS

Office of Student Assessment

Dynamic Learning Maps (DLM) and Forward Test Window Closed

Thank you for all of your efforts to complete testing in a timely manner. Please do not hesitate to contact the Office of Student Assessment with questions.

Please spread the word to staff in your district and schools about the upcoming Forward Exam New Item Review. This is a great opportunity for educators to have hands on involvement in the development of the assessment. More information and application instructions are available on the Forward Exam Educator Involvement web page.

Viji
Viji Somasundaram, Director
Office of Student Assessment

Office of Educational Accountability

First, a quick reminder that DPI's ESSA draft 1.0 state plan is available for public comment. We welcome your feedback on the proposal and I hope you'll take time before the end of June to complete the accompanying survey, which will inform our ongoing work on the plan.

Second, on a personal note, I'm going to be on maternity leave this summer so, while DAC Digest updates will continue for OEA, they will not come directly from me. I'll be checking in with OEA staff on our ESSA plan and report card development, but don't plan to check my email regularly; I'll be too busy checking diapers! Please continue to use oeamail@dpi.wi.gov for any questions or comments and know you'll have a response soon from someone in OEA.

Thanks and have an excellent summer!

Laura
Laura Pinsonneault, Director
Office of Educational Accountability

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATE

Forward Exam

- **Forward Exam District Survey**
  Data Recognition Corporation (DRC) and DPI are seeking feedback from districts on the 2017 Forward Exam Test Administration. The survey, found here, includes questions about district experiences with eDIRECT, INSIGHT, online resources created for test administration, DRC's help desk, and more. We estimate the survey will take approximately 10-15 minutes, and is intended to be completed primarily by district assessment coordinators (DACs) and district technology coordinators (DTCs). Please help us improve your experience by completing this survey no later than May 30, 2017.

- **Forward Exam Educator Involvement Opportunities**
  DPI is recruiting Wisconsin educators to participate in **New Item Review** meetings for the Forward Exam. For each event, we will be recruiting five to six individuals (including special education and English language educators) in each of the content areas and grade levels listed. [An application is now available on our Educator Involvement web page](). Please pass this information along to school and district staff. All applications should be submitted to osamail@dpi.wi.gov **no later than May 19**.

ITEM REVIEW			
Committee	**Grade Span**	**Meeting Dates**	**Meeting Duration**
ELA and Mathematics	3-4 5-6 7-8	July 31-August 2	3 days
Science	4, 8	August 3-4	2 days
Social Studies	4, 8, 10	August 3-4	2 days

- **Student Reports**
  Forward Exam student reports and summaries will be posted to eDIRECT in late June. The hard copies of individual student reports will be mailed to districts in late July.

ACT HIGH SCHOOL ASSESSMENTS

ACT with writing and ACT WorkKeys

- **Shipments to expect this summer**
  - Printed individual reports for students assessed with ACT non-college reportable accommodations will be mailed to test coordinators in late June.
  - Printed WorkKeys student reports will be mailed to test coordinators in mid-June.
  - ACT district- and school-level aggregate "Profile" reports will be printed and mailed in mid-July.
  - Student level data file will be sent to districts in mid-July.

  The CDs and ACT Profile reports are shipped in a plain, white cardboard envelope with a FedEx shipping label and the return address in the top left corner as ACT, Inc., 2727 Scott Boulevard. Please inform your employees who will be available at the school and district offices this summer that these shipments contain ACT reporting information and it should be handled securely. Also, please make necessary plans to provide this information to the relevant staff for appropriate use of this data internally. **Note that the results are embargoed until the statewide press release this fall, and the data should not be shared publicly until then.**

Aspire Early High School

- **Before you request a reinstatement…**
  - Does one of these situations apply?
    - bathroom break
    - technology problems where student is kicked out
    - power outage
    - student illness
  - **If one of the situations listed above applies, do not force close or request reinstatement.** Rather, first try to have the student logout of TestNav. Exiting TestNav this way allows the student to resume testing when he or she returns and pick up where they left off. If problems remain, call the Aspire help desk.
  - The list above is not inclusive of all situations that apply. See instructions for exiting and resuming a test for details or call Aspire help desk or OSA with questions.

Reminders

- **What does "reinstatement" mean?**
  - Purges the student's work.
  - Does not "unlock" the test to allow student to continue where they left off.
  - Requires DPI approval.
  - Should only be requested in rare situations such as:
    - Student is in a test session that has just started and needs accommodations added to the personal needs profile (PNP).
    - Technology problems before student was able to begin the test.
    - Student is in a test session that has started and needs to be removed so the school can add the Will Not Test reason on the accountability tab.
    - Student has transferred, but is still in active test sessions at their former school and has not tested.
  - If approved, allows student to have another test attempt for the subject.
  - Only the new test attempt will display in the Individual Student Record.
- **What does "force close" mean?**
  - Test has been closed for the student.
  - Answers have been submitted and will be sent to score.
  - Student cannot log back into the test.

- **What does "exiting a test (logout of TestNav)" mean?**
  - Student has logged out of TestNav.
  - Pauses the test and will allow the student to resume and finish when he or she returns.
  - Allows student to continue from where they left off.
  - Situations where exiting/Logout of TestNav should be used are:
    - bathroom breaks
    - technology problems where student is kicked out
    - power outage
    - student illness
  - The list above is not inclusive of all situations that apply. See instructions for exiting and resuming a test for details or call Aspire Help Desk or OSA with questions.

- **What does "resuming a test" mean?**
  - Student exited test/logged out of TestNav and test has now been resumed in the portal by the proctor.
  - Student can continue testing and is given only the amount of time remaining before the interruption.

- **What does "submitted" mean?**
  - The student's test has been sent to score and it cannot be reopened.

- **Do not close test sessions**
  - School and district staff should not close test sessions in the Aspire portal. Rather, ACT Aspire will take care of this task once the testing window has ended.

Reading Readiness

- *2017-18 School Year*

  - For the 2017-18 school year, the reading readiness requirement will remain the same as the 2016-17 school year. Districts will be required to assess for reading readiness all four-year-old kindergarten through second grade students at least once during the school year. Each school board and the operator of each charter school shall select the appropriate, valid, and reliable assessment of literacy fundamentals to be used. The school board or operator shall ensure that the assessment evaluates whether a pupil possesses phonemic awareness and letter sound knowledge.

- *REIMBURSEMENTS*

  - DPI will be issuing reimbursement checks to districts within the next two months. If you have questions, please contact Duane Dorn at 608-267-1069 or duane.dorn@dpi.wi.gov.

ACCESS for ELLs

Reminders

- **INFORMATION ON STANDARD SETTING IMPACTS**
  - Last summer WIDA undertook a Standard Setting. This revised the ACCESS for ELLs Cut Scores.
  - Student Progress will look different on ACCESS this year. Information on this change can be found here.
    - Please note the Overview Flier and parent information on that page.
  - Recorded webinars explaining the changes can be found here.
  - Information on student growth and future ESSA accountability plans are available here.

- **English Language Proficiency (ELP) SCREENER CHANGES for 2017-18**
  - For Grades 1-12
    - WIDA will be discontinuing the W-APT on August 31.
    - The new screener for these grades is called the WIDA Screener.
    - The WIDA Screener is essentially the current ACCESS test with fewer questions.
    - Administration is identical, but Speaking and Writing are scored locally.
    - Paper versions are available for purchase, while the online version is free.
      - Full kits are available, although many components can be downloaded free of cost.
      - Districts must purchase at minimum student test booklets (response booklets can be printed locally) and audio files.
    - MODEL will not be allowed as a screener for grades 1-12 after this school year, as it's no longer completely aligned with the ACCESS for ELLs test due to last summer's Standard Setting. (See above.)
  - For Kindergarten
    - You can use either the K-WAPT or the K-MODEL for screening.
    - The K-WAPT remains free, and the K-MODEL is still a district purchase.
  - Training
    - Available now on the WIDA Website here.
    - Add privileges for your staff under "My Account & Secure Portal" > "User Account & Training Status". Check off the 'Screener' box.
  - WIDA Screener Now Available
    - Look for an email from DRC with information on this topic sent on May 8th.
    - Add user permissions in the WIDA Assessment Management Systems (AMS) to allow staff to administer the Screener.

Dynamic Learning Maps (DLM) Reminders

- **Test Window Closed -** Thank you for all of your efforts in completing DLM testing this spring! The window went quite smoothly across the state.
- **Test Participation-** There have been several questions regarding participation with the DLM. If a student completed two or more testlets in a content area, they are considered a test participant. If for some reason a student did not complete all of the required testlets, the student's' score will be impacted based upon the number of testlets and item completed.

DAC DIGEST DIGESTIBLES

Important Dates to Remember		
April	24-May 26: ACT Aspire testing Window	Aspire
May	5: Forward and DLM test window closes	DLM
	15: Deadline to enter not tested reasons in PearsonAccessNext	ACT/WK
	26: Aspire test window closes	Aspire
	30: Deadline to enter will not test reasons in Aspire portal.	Aspire

Important Tasks to Remember

❑ Manage users and permissions in the Aspire portal. ❑ Assign room supervisors and proctors the Educator role in the Aspire portal. ❑ Upgrade to TestNav 8.8 for Aspire testing. ❑ Setup Proctor Cache for Aspire. ❑ Enter PNPs in Aspire portal. ❑ Set up online test sessions in Aspire portal. ❑ Conduct test staff training session. ❑ Print student authorization tickets and store in a secure place.	Aspire Early High School
❑ Plan for WIDA Screener Implementation for Fall 2017	ACCESS
❑ Look for score report information later this summer	DLM
❑ Ensure relevant team members are aware of the information regarding reading readiness assessment at Reading Readiness Overview and Reading Readiness FAQ.	Reading Readiness

Online Resource Highlights

As new resources are posted to our website, we will include them here for your convenience. This is NOT an exhaustive list, but meant to highlight resources with significant relevance to our upcoming test windows.

Resource	Description	Assessment
ACT and WorkKeys Report Schedule	Descriptions and delivery dates for district, school, and student-level reports	ACT/WorkKeys
ACT Data and Results	DPI webpage with links to sample reports and resources for understanding and using ACT reports	
TestNav 8 Online Support page	Information on upgrading TestNav to 8.8	Aspire
ACCESS for ELLs Calendar	Provides an overview of relevant 2017-18 dates	ACCESS
Standard Setting Impacts	Information on this year's score changes	
Educator Portal User Guide	Provides guidance and support for users navigating Educator Portal	DLM
Data Management Manual	Supports data managers with managing user, student, and roster data in Educator Portal	DLM
Test Administration Manual	Supports Test Administrators in preparing themselves and students for the DLM assessment	DLM
OSA Office Hours Webinar - **3/16 recording now posted**	The DAC Resources and Trainings page will house our recorded webinar, as well as the accompanying PPT	General
Report Card Resources	Various resources to assist in understanding, explaining, and using the 2015-16 School and District Report Card data	OEA